



Communications to Principals Packet

Relevant Content for Counselors | 2023-24

April 23: School Board Meeting, 5:00 p.m., Board room A & B
April 30: Quarterly Regional Principals Meeting, 9:00 – 11:00 a.m. Region One, LOE, Region Two, SLE, Region Three, CHS
May 14: School Board Meeting, 5:00 p.m., Board room A & B
May 28: School Board Meeting, 5:00 p.m., Board room A & B
June 11: School Board Meeting, 5:00 p.m., Board room A & B
June 21: Administrators and Supervisors Meeting, 11:00 – 1:00 p.m., Port Gardner A & B,
June 25: School Board Meeting, 5:00 p.m., Board room A & B

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, color, national origin, creed, religion, sex, sexual orientation, gender expression, gender identity, veteran or military status, the presence of any physical, sensory or mental disability or the use of a trained dog guide or service animal by a student with a disability.

Designated to handle inquiries about nondiscrimination policies are:
 Title IX/Civil Rights Compliance Officer – Chad Golden, cgolden@everettsd.org, 425-385-4109
 504 Coordinator – Dave Peters, dpeters@everettsd.org, 425-385-4063
 ADA Coordinator – Chad Golden, cgolden@everettsd.org, 425-385-4109
 Address: PO Box 2098, Everett WA, 98213



Response/Action Required

April 19, 2024

To: School Administrators
From: Nancy Brown, Transportation Supervisor
Regarding: **Versatrans My Stop Application**

The VST My Stop App is up and running. This app gives parents the ability to track their student's bus. The app will show the buses' approximate time of arrival to the stop and the buses' current location. We also will be able to send messages through the app when a bus is running more than 10 minutes late.

This [link](#) will take you to the transportation website where you will find the information below.

Required Action:

Please add this information to your school newsletters as we move forward with this new technology.



Download the Versatrans My Stop App

We are using a new Versatrans My Stop application for bus route tracking and information. The Versatrans My Stop application provides you with an estimated time of arrival for your student's school bus. Please continue to arrive at the scheduled bus stop location 5 minutes prior to the scheduled stop time.

When you open the app for the first time, follow the instructions below and select Everett Public Schools (WA).

Approved for Distribution

Peter Scott

How to Log In

All information is transmitted securely and protected. No data is provided without proper credentials being provided.

1. Enter your student's ID number in the username field.
2. Enter your student's date of birth in the password field. Use the mmddyyyy format with no slashes. *For example: if your student was born on Jan. 1, 2017, your password would be 01012017*
3. If you have more than one student, their names will appear in a drop-down list in the top left corner. To view a different child's bus information, select their name from the drop down list.
4. In your phone settings, under Notifications, scroll to the Versatrans My Stop app and make sure:
 1. show notifications are in the on position.
 2. pop on screen is also in the on position.
5. This will allow you to see any notification that Everett Public Schools sends through the *Versatrans My Stop App*.



Response/Action Required

April 19, 2024

To: Administrators & Supervisors
From: Chad Golden, Executive Director of Human Resources
Regarding: **REMINDER: Fragrance* Sensitivity**

Please be aware that some staff have chemical sensitivity. While many staff choose to wear fragrances to work, fragrances should be worn in moderation so as not to distract, disrupt, or offend others. In addition, some members of the district staff have health conditions that are negatively affected by fragrances worn by others. In those circumstances, staff will be asked to refrain from wearing fragrances to work.

*Fragrance: perfume, cologne, lotion, aftershave, balm, flowers (some lilies have an especially strong fragrance), essential oils, etc.

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| Required Action: |
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Please post this notice in a high-traffic staff area.

Approved for Distribution:

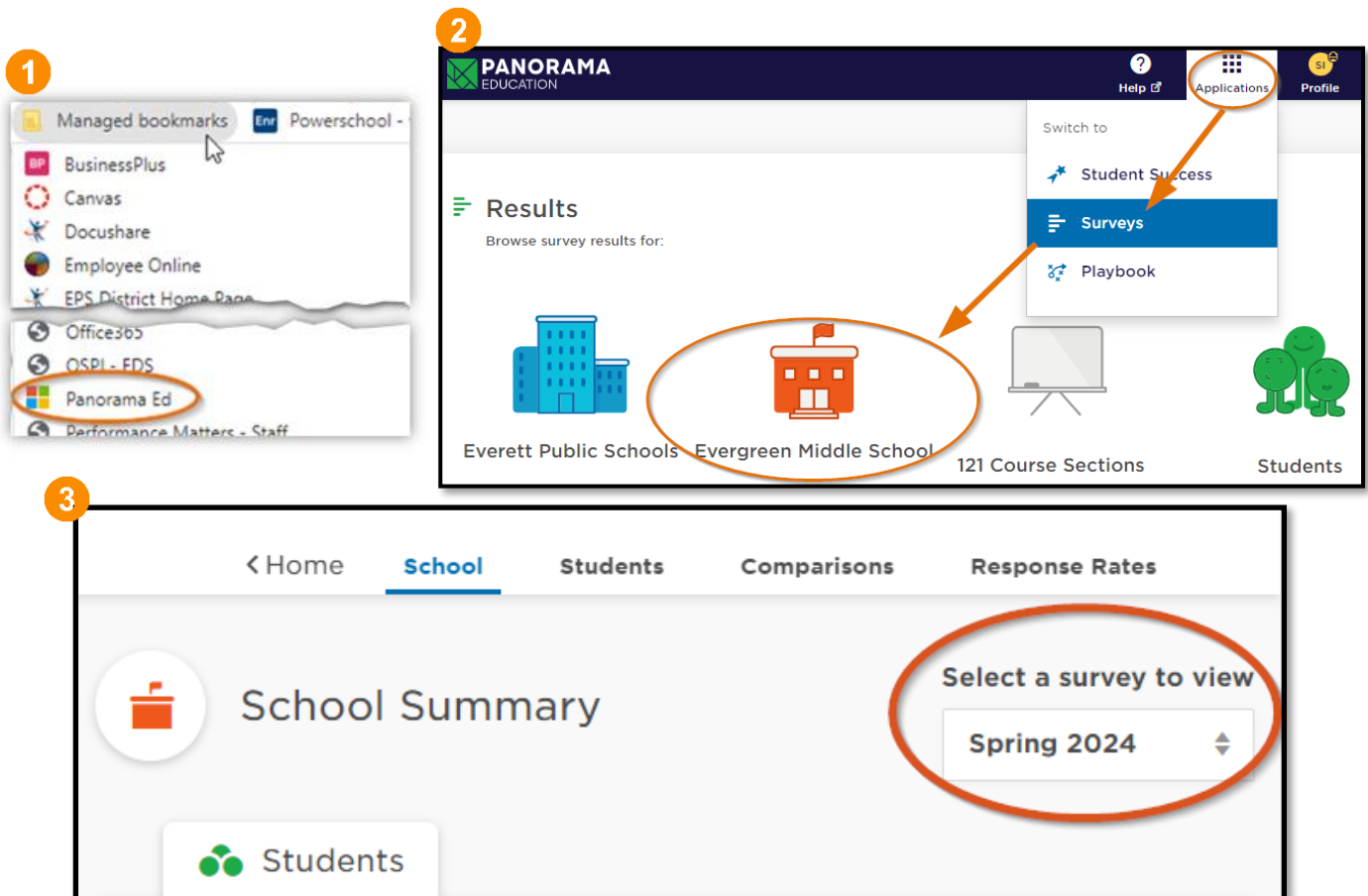
Chad Golden

April 19, 2024

To: All Building Administrators
From: Dave Peters, Director of Student Support Services
Regarding: **Panorama Spring Student SEL Survey Results**

In the weeks leading up to Spring Break, students participated in the School Stakeholder Annual Survey (SSAS). Different than student SEL survey in the fall, the spring survey had two parts for students – the comprehensive stakeholder (staff, families, etc.) survey portion and the student SEL survey (which also populates the Panorama Student Success Platform).

The results from the spring Panorama student SEL survey are now available. You may access them from your Panorama dashboard as follows:



1. Managed bookmarks: BusinessPlus, Canvas, DocuShare, Employee Online, EPS District Home Page, Office365, OSPI - FDS, **Panorama Ed**, Performance Matters - Staff.

2. PANORAMA EDUCATION Results. Browse survey results for: Everett Public Schools - **Evergreen Middle School** (121 Course Sections). Applications: Switch to Student Success, **Surveys**, Playbook.

3. School Summary. Select a survey to view: **Spring 2024**.

The comprehensive stakeholder survey results will be available at an upcoming date. If you are interested in learning more about a variety of ways to view/analyze your school's student SEL survey results, contact [Dave Peters](#).

Approved for Distribution _____


Peter Scott